



STATE OF WASHINGTON
DEPARTMENT OF LICENSING

**WASHINGTON BOARD OF LICENSURE FOR
LANDSCAPE ARCHITECTS
MEETING MINUTES
REGULAR BOARD MEETING**

DATE: April 18, 2014

TIME: 9:30 a.m.

LOCATION: University of Washington
Gould Hall 442
Seattle, WA

PRESENT: Karen Kiest, Chair
Len Zickler, Secretary
Bill Bernstein, Member
Rebecca Malleck, Public Member

STAFF PRESENT: Lorin Doyle, Administrator
Rick Storvick, Assistant Administrator
Julia Gambrel, Licensing Manager

ABSENT: Deborah Peters, Vice Chair

OTHERS PRESENT: Megan Pulkkinen, Lisa Port, Christine Coxley

1. Call to Order 9:31AM

1.1. Introduction of visitors

Board members, guests, and staff introduced themselves.

1.2. Order of Agenda

The agenda was amended as follows:

- Item 6.1.1 – Order 2013-04-1303-00LAN was added to the agenda

Mr. Bernstein made a MOTION to accept the agenda as amended. Mr. Zickler seconded the MOTION and it passed.

1.3. Approval of Minutes: January 31, 2014

Mr. Bernstein made a MOTION to accept the minutes as presented. Mr. Zickler seconded the MOTION and it passed.

1.4. Review of Communications

1.4.1. Design limitations

The board reviewed an email seeking the board's opinion, "... on what would be common industry practice for when a Landscape Architect should hand over the design of a reinforced concrete wall to an Engineer?" and discussed that this issue is covered in the International Building Code (IBC). This topic may be part of the board subcommittee that meets with the Engineers Board member.

Action Item: Staff will respond to the email.

2. Public Comment

2.1. Meeting with students

The board and staff met with landscape architecture students and answered questions on the board's role in regulating the profession and the licensing application process.

3. New Business

3.1. Discussion: inconsistencies with local jurisdiction codes and state law

The board discussed inconsistencies between local jurisdiction codes and state law and decided this topic would be part of the discussions with the joint meeting with the engineers board.

3.2. Council of Landscape Architectural Registration Boards (CLARB) Board of Directors report

Ms. Kiest reported the Board of Directors is setting the agenda for the annual meeting in September. CLARB is hoping to diversify and expand its leadership demographically and geographically.

CLARB is asking for a board to participate in a Regulating Welfare Pilot Project. After discussion, the board decided not to participate.

Mr. Bernstein made a MOTION the board not participate in the project. Ms. Malleck seconded the MOTION and it passed.

3.3. Officer elections

Ms. Kiest proposed the following slate of officers:

- Chair – Deb Peters
- Vice-Chair – Len Zickler
- Secretary – Bill Bernstein

Mr. Bernstein made a MOTION to accept Ms. Kiest's proposal of officers. Ms. Malleck seconded the MOTION and it passed.

4. Old Business

4.1. Review master action items list

The master action items list was reviewed.

Action Item: Ms. Doyle and Ms. Kiest will draft a response to Mr. Sherry's splash pad inquiry for Ms. Kiest's signature. The response will be directed to the Washington Chapter of the American Society of Landscape Architects (WASLA), and copied to Mr. Sherry, and explain that it's inappropriate for the board to lobby for legislative change.

5. Complaint Cases for Review *

No business.

6. Legal Issues for Deliberation*

6.1. Orders to be presented

6.1.1. 2013-04-1303-00LAN

Order – Ruth Burrus

In the matter of unprofessional conduct:

- The licensee is reprimanded.
- The licensee must provide documentation of Professional Development Hours (PDHs) within 30 days.

Ms. Malleck made a MOTION to accept the order as presented. Mr. Bernstein seconded the MOTION and it passed.

7. Disciplinary and Investigation Reports

7.1. Closed session deliberation report (only necessary if a closed session is held)

No business.

7.2. Disciplinary cases report

Packet item; no action

7.3. Brief Adjudicative Proceeding (BAP) report

Packet item; no action

7.4. Administrative closures report

Packet item; no action

8. Assistant Attorney General's Report

No business

9. Committee/Task Force Reports

9.1. Joint board subcommittee

The board reviewed feedback on the guidelines for building officials and design professionals website. Feedback was received from the Association of Professional Landscape Designers (APLD), the Washington Association of Landscape Professionals (WALP), and the Washington State Nursery and Landscape Association (WSNLA).

10. Board Administrator's Report

10.1. Program Operations

10.1.1. Financial Report

Packet item; no action

10.1.2. Licensing and application statistics

Packet item; no action

10.1.3. Legislative Update

Packet item; no action

10.2. Department of Licensing

No business

10.3. Other Items

No business

11. Other Business

11.1. Action items from this meeting

Action items were reviewed and will be added to the master action items list

11.2. Agenda items for next meeting

- Open Public Meetings Acting (OPMA) training by Assistant Attorney General (AAG)

11.3. Any other business

No business

12. Adjournment 11:20AM

The board held a visioning/strategic planning work session after the conclusion of the business meeting.

Approved by:

Lorin Doyle, Administrator

Date

Karen Kiest, Chair

Date